**Date: September 20, 2022**

**Habtamu yonas Adem**

**Email, habtamuyonas21@gmail.com**

**Phone No, 251-942740568**

**To whom it may concern**

**Dear Sirs,**

# I am writing to apply for in your organization. I graduated from Ethiopian National Defense University, College of Engineering in Computer Science and system Engineering. I have been working in HR as database administrator. The opportunity presented in this listing is very interesting, and I believe that my technical experience and education will make me a very competitive candidate for this position.

I have the will to learn any necessary requirements in addition to my knowledge & experience. I am a well organized, punctual and responsible person. I have good communications skills and consider myself as being trustworthy which makes me a good fit for the job opening. For more information you can refer the attached CV. Therefore, by looking a better job opportunity I would like to join your company.

Hoping to get a positive reply, please contact me for any further information and referring documents.

**Sincerely,**

**Habtamu Yonas Adem**

**CURRICULUM VITAE**

Habtamu yonas Adem

Addis Ababa Ethiopia

Mobile: +251-942740568

Email: habtamuyonas21@gmail.com

Nationality: Ethiopian

Gender: Male

**OBJECTIVE:**

To find a challenging position to meet my competencies, capabilities, skills, education and experience.

Am so inspired by your Organization am gland to participate any software development projects parellel to my current career.

**Work History:**

* Data base administrator

### **Professional Responsibilities**

* Effectively maintained and updated organizational databases and client information files.
* Actively participated in software development projects using **PHP**, **HTML**, **JavaScript**, **CSS**, **MySQL**, and **Java (NetBeans IDE)**.
* Designed and edited graphics using **PixelLab**, **Canvas**, **PicsArt**, and **CapCut**, and performed video editing with **Adobe Premiere Pro**.
* Collected and processed **biometric data** (primarily fingerprints) from organization members during employment registration using biometric scanners.
* Verified and resolved data discrepancies, ensuring accuracy and completeness of all records and documents.
* Configured and managed **Oracle Databases**, ensuring data integrity and security.
* Integrated **Oracle Database** with **JasperReports** for automated and customized report generation.
* Exported and migrated data from Oracle databases using **.DMP (Data Pump)** files.
* Updated and maintained records in the organization’s **ID Management System**.
* Generated analytical and operational reports based on departmental requests.
* Installed, configured, and maintained computer systems, including **Windows OS installation and troubleshooting**.
* Successfully performed the above responsibilities with dedication and technical precision for over **10 years**.

**Education** Ethiopian national defense University at college of Engineering for 5 years I graduated in Computer science and system Engineering awarded Degree